



Office of the City Manager  
City of Frisco, Texas

## Memorandum

**To:** Board of Directors Community Development Corporation

**From:** Ron K. Patterson, Assistant City Manager

**CC:** George Purefoy, City Manager

**Date:** June 18, 2010

**Re:** Consider and act upon adoption of Change Order Number One to the Construction Manager at Risk Agreement by and between the City of Frisco and Balfour-Beatty Construction, LLC for additional furniture, fixtures and equipment.

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### Action Requested:

Approval of change order number one.

### Background Information:

The current Guaranteed Maximum Price ("GMP") the Board approved includes some limited furniture, fixtures and equipment ("FF&E") for the facility. This includes Theater Chairs [100], Dressing Room Chairs [8], Refresh Area Tables [2] and Chairs [8].

As the project has progressed additional FF&E has been identified that is required to service the facility. These additional items include the following furniture items: Lobby Chairs [6], Lobby Ottoman [4], Lobby Side Tables [2], Green Room Chairs [3], Green Room Side Tables [1], Green Room Credenza [1]. These items can be added for a total cost of \$16,851.00 and available through the TXMAS state contract.

If approved this change order will not increase the overall approved budget for the project due to available "contingency funds" that was set aside for the project.

**NOTE:** We brought in an individual that will be working with the Frisco Arts Association as they manage the facility who provided some additional feedback to what was specified in the theater AV package. As a result of that meeting, and as a heads up, there is another change order in the works for FF&E items related to making some changes to and adding some theater equipment. At this time it looks as though this change order would not impact will not increase the overall approved budget for the project due to remaining available “contingency funds” that was set aside for the project.

**Financial Considerations:**

Additional contract amount of \$16,851.00 will be funded through the project budget contingency. No additional budget authorization required at this time.

**Legal Review:**

NA

**Supporting Documents:**

AIA Document G701 – 2001, Change Order Number One

**Staff Recommendation:**

Staff recommends passage of change order as submitted.